

**Sample shipping address:**

Washington University - Department of Pathology & Immunology  
Clinical Support Services Office  
425 South Euclid Avenue, Campus Box 8024, St. Louis, MO 63110  
Tel: (314) 747-7337 | Fax: (314) 747-7336  
Email: gps@wustl.edu

**Sample drop-off locations:**

**Children's Hospital**  
One Children's Place  
Central Receiving 2N-25  
St. Louis, MO 63110  
Tel: (314) 454-4161

**Institute of Health (IOH) Core Lab**  
425 S. Euclid Ave.  
Room 4701  
St. Louis, MO 63110  
Tel: (314) 362-1470



**This requisition has two pages, please complete both pages to ensure testing**

PHYSICIAN ORDERING TEST (Required - NPI)				PATIENT IDENTIFICATION				
Name:				Patient Status		Inpatient	Outpatient	Office visit
Institution:				Name Last:		First	MI:	
NPI:		Email:		DOB (mm/dd/yyyy):		Gender:	Male	Female
Address:				Medical Record # (if applicable):				
City:		State:	Zip:	Address:				
Phone:		Fax:		City:		State:	Zip:	
Alternative Contact Name:				Ethnicity (select all that apply)				
Phone:		Email:		African American	Asian	Caucasian/NW European		
NOTES:				E Indian	Hispanic	Jewish-Ashkenazi	Jewish-Sephardic	
				Mediterranean	Native Hawaiian/Pacific Islander		Other:	

**SPECIMEN TYPE**

Testing from Archival Specimen(s)		Previous Pathology Case Number: <small>For samples located outside of BJH submit: (1) Signed Patient Release for Surgical Material Form &amp; (2) Pathology Report</small>		New Specimen(s)		
<b>PRIMARY SAMPLE TYPE (required to select one)</b>						
Formalin Fixed Tissue		Fresh Tissue (culture/transport media)		Date Collected (mm/dd/yyyy):		Time:
Buccal Swab (contact us before sending)		Other:		Collected By:		Sample Source:

<b>SECONDARY SAMPLE TYPE</b>						
Peripheral Blood (recommended in addition to primary sample for comparative analysis)				Date Collected (mm/dd/yyyy):		Time:
				Collected By:		

**REASON FOR TESTING**

**Required** - failure to include diagnosis may delay testing

Diagnosis:					
ICD10 Code(s):					

**TESTING REQUESTED**

**Select one** - all tests include next generation sequencing of all coding exons of listed genes to detect single nucleotide variants and small insertions and deletions

<b>Somatic Overgrowth Gene Set</b> (AKT1, AKT2, AKT3, BRAF, FGFR1, GNA11, GNAQ, HRAS, IDH1, IDH2, KRAS, MAP2K1, MAP3K3, MTOR, NRAS, PDGFRB, PIK3CA, PIK3R1, PIK3R2, PTEN, RASA1, SMO, TEK, TSC1, TSC2)					
<b>PIK3CA-Related Overgrowth Gene Set</b> (PIK3CA)					
<b>McCune Albright Gene Set</b> (GNAS)					
<b>Nevus Gene Set</b> (BRAF, FGFR1, FGFR2, FGFR3, GNA11, GNAQ, HRAS, KRAS, MAP3K3, NRAS, PIK3CA, TEK)					
<b>Curry Jones Gene Set</b> (SMO)					
<b>Maffucci Syndrome Gene Set</b> (IDH1, IDH2)					
<b>Rasopathies Gene Set</b> (BRAF, CBL, HRAS, KRAS, MAP2K1, MAP2K2, NF1, NRAS, PTPN11, RAF1, RIT1, SHOC2, SOS1, SPRED1)					

**ADDITIONAL NOTES:**

**Healthcare Professional Signature to Authorize Testing, Statement of Medical Necessity and Transmission of Results Verification**

I certify that the patient specified above and/or their legal guardian has been informed of the benefits, risks, and limitations of the laboratory test(s) requested and Informed Consent has been obtained, as well as any other consent from the patient required by my state in order to perform a genetic test on a specimen has been obtained. I further certify that the test(s) requested is/are medically necessary and the results of this test will be used in the medical management of the patient.

The undersigned Client authorizes the Washington University School of Medicine to send Protected Healthcare Information (PHI) as identified in the Health Insurance Portability and Accountability Act (HIPAA) to the facsimile phone number above. Client acknowledges they are solely responsible for adopting and implementing appropriate policies and procedures, including physical safeguards, so that the location and use of the facsimile machine complies with all applicable HIPAA regulations.

Signature:			Date:		
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*Below, office use only:*

Date/Time Received:		Accession Number:		Technician Initial:	
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**PATIENT INFORMATION**

Last Name:	First Name:	MI:	DOB (mm/dd/yyyy):
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**INSURANCE AND PRECERTIFICATION**

Patients are responsible for non-covered services, deductibles, co-insurance, contract exclusions, non-authorized services, and remaining balances after insurance reimbursement. Washington University School of Medicine can only accept authorized Missouri and Illinois MEDICAID covered charges for genetic testing. Other out-of-state welfare programs cannot be billed. Please contact our Patient Accounts Manager office at 314-362-5641 or via e-mail at [path-billing@email.wustl.edu](mailto:path-billing@email.wustl.edu) for complete insurance filing information and the managed care contract list.

Prior Authorization Number:	ICD10 Code(s):
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CPT Codes and Units Authorized:

**ATTACH COPY OF INSURANCE CARD (if not available, complete the following)**

Policy Holder's Name:	Insurance Co. Name:			
<table border="1"> <tr> <td>Last</td> <td>First</td> <td>MI</td> </tr> </table>	Last	First	MI	Insurance Co. Phone:
Last	First	MI		
Policy Holder's Date of Birth (mm/dd/yyyy):	Plan Name:			
Relationship to patient:	ID#:	Group#:		

**SELF-PAY / PATIENT FINANCIAL ASSISTANCE**

Patients who are self-pay should contact our office to arrange for payment. Financial assistance may be available. For more information, contact our Patient Accounts Manager office at 314-362-5641 or via e-mail at [path-billing@email.wustl.edu](mailto:path-billing@email.wustl.edu).

**AUTHORIZATION TO ASSIGN BENEFITS AND ACCEPT FINANCIAL RESPONSIBILITY FOR ACCOUNT**

I authorize the disclosure of insurance benefit coverage and payment information to Washington University School of Medicine. I authorize Washington University School of Medicine to furnish any medical information requested on myself, or my covered dependents. I assign and authorize insurance payments to Washington University School of Medicine. I understand I am responsible for any co-pay, deductibles, or non-authorized services and remaining balances after insurance reimbursement. I understand I am fully responsible for payment of my account if Washington University School of Medicine is not a participant with my health plan, and/or my health plan does not fully reimburse medical services due to lack of authorization or medical necessity.

Signature of Patient or Guardian	Printed Name of Patient or Guardian	Date
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..... • **Reference Laboratories: complete section below** • .....

**INSTITUTIONAL BILLING**

Institution Name:		
Contact Name:		
Email:		
Billing Address:		
City:	State:	Zip:
Phone:	Fax:	

**Instructions for Completing the Fillable PDF**

- Use 'Tab' to move between the fields.
- Complete ALL fields to avoid any delay in processing the requisition.
- Enter phone and fax numbers beginning with area code. Do not enter any characters such as – or /. Upon entering the 10-digit number the form will automatically format. (i.e. 3147477337 will format to (314) 747-7337).
- Enter dates as mm/dd/yyyy. (i.e. 01/05/2001).
- Ordering physician NPI is required.
- Reason for Testing/Diagnosis and ICD10 codes are required in order for us to obtain pre-authorization.

**Instructions for Sending the Completed Requisition**

- Completed requisitions can be faxed to (314) 747-7336 or mailed with the specimen.
- Alternatively, completed requisitions can be emailed to [gps@wustl.edu](mailto:gps@wustl.edu). For HIPAA compliance, the form either has to be 1) saved as a JPEG or 2) encrypted with a password.

**To save form as a JPEG on a PC:**

- Have the completed form open with Adobe Reader.
- Select File > Save As > Save as type > JPEG. This way the form cannot be edited.
- Attach the completed requisition to email and send to [gps@wustl.edu](mailto:gps@wustl.edu).

**To save form as a JPEG on a Mac:**

- Have the completed form open with Preview.
- Select File > Export. Select JPEG and save. This way the form cannot be edited.
- Attach the completed requisition to email and send to [gps@wustl.edu](mailto:gps@wustl.edu).

**To encrypt form on a PC:**

- Have the completed form open with Adobe Reader.
- Select Secure > Encrypt with Password.
- Compatibility should be Acrobat 7.0 and later
- Select 'Require a password to open the document'.
- Enter password and Confirm password.
- Save and close.
- Attach the completed requisition to email and send to [gps@wustl.edu](mailto:gps@wustl.edu).
- Send additional email with the password.

**To encrypt form on a Mac:**

- Have the completed form open with Preview.
- Select File > Export. Check Encrypt, enter and verify password.
- Save and close.
- Attach the completed requisition to email and send to [gps@wustl.edu](mailto:gps@wustl.edu).
- Send additional email with the password.

**Protected Health Information Transmittal Verification**

- To comply with HIPAA regulations, we need to verify that any transmission of PHI data (i.e. clinical report) is being sent securely.
- The undersigned Client authorizes the Washington University School of Medicine to send Protected Healthcare Information (PHI) as identified in the Health Insurance Portability and Accountability Act (HIPAA) to the facsimile phone number listed on the requisition.
- Client acknowledges they are solely responsible for adopting and implementing appropriate policies and procedures, including physical safeguards, so that the location and use of the facsimile machine complies with all applicable HIPAA regulations.
- **In the event of an erroneous transmission, Client is obligated to immediately notify the sender and to destroy the results.**
- Client may revoke this authorization or change the facsimile number by giving the Washington University School of Medicine Department of Pathology and Immunology either through written or verbal notice with at least 24 hours prior notice.

**PLEASE CALL US AT (314) 747-7337 IF YOU HAVE ANY QUESTIONS**